

Michigan Department of Labor and Economic Growth
OFFICE OF ADULT EDUCATION
201 N. Washington Square
Lansing, Michigan 48913

Authority: Section 107 of the State School Aid
Act.
Completion: Required

Direct questions regarding this form to
the Office of Adult Education at
(517) 373-8800.

**STATE SCHOOL AID - SECTION 107 PROGRAM YEAR 2007-08 PLAN
FOR ADULT EDUCATION
PROGRAM OPERATION**

APPLICANT	Applicant Name		District Code
	Address		
	City		Zip Code
	Telephone	Fax	

CONTACT PERSON	Contact Name		
	Address		
	City		Zip Code
	Telephone	Fax	
	Email Address		

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PLAN FOR PROGRAM OPERATION
FY 2007-2008**

Recipient: _____ Recipient Code: _____

Will operate independently for PY 2007-2008

Will serve as the fiscal agent of a consortium for PY
2007-2008

Will operate as a consortium member for PY 2007-2008

Enter the Fiscal Agent's 5 digit school district code:

Name of Fiscal Agent: Flint City School District

Will not operate an adult education program during PY
2007-2008 and will not be part of a consortium in PY
2007-2008

Note: Consortium members are also required to respond to a direct invitation from the fiscal agent, when an e-mail from MEGS is received inviting the district to participate in the consortium. By accepting the invitation to participate in the consortium, each consortium member is responsible for reviewing and agreeing to the terms and conditions of the locally developed consortium agreement, which is part of the fiscal agent's application.

ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
ADDITIONAL CONTACT INFORMATION
2007 – 2008

Recipient: _____ Recipient Code: _____

Contacts and Participation

ADULT EDUCATION DIRECTOR

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

FINANCIAL CONTACT

Name	
E-mail Address	
Address	Fax
City, State, Zip	Telephone

WDB Region _____

ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
ADULT EDUCATION PROGRAM OFFERINGS
FY 2007-2008

Recipient:_____ Recipient Code:_____

Site Name Where Applicable Classes Are Held:

Site Address

Site Telephone Number EXT

Programs Offered at this Site (check all that apply)

ABE

HSC

GED

ESL

EL Civics

Workplace Literacy

2007 – 2008

Fiscal Agent, and Consortium Members Receiving Funds from the Fiscal Agent

[illegible]

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
LOCALLY DEVELOPED CONSORTIUM AGREEMENT
FY 2007-2008**

Recipient:_____ Recipient Code:_____

Applicability. Enter "ALL", or a specific district name for an individual consortium agreement.

Text of agreement:

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

The fiscal agent or independent district also receives federal adult education funds, and both federal and Section 107 funds are used to support the same identical adult education program, including consortium members, program offerings, and sites, needs and priorities, program design, staff development, coordination of efforts, and performance and evaluation.

The federal grant application narrative will be referenced in Place of completing this narrative. **The remainder of this page does NOT need to be completed.**

The fiscal agent or independent district also receives federal Adult education funds, but the Section 107 funds are not used To support the same identical adult education program (i.e. there are some elements of the adult education program which are different).

The narrative must be completed in its entirety, providing clear and concise responses.

The fiscal agent or independent district receives only State Section 107 funds.

The narrative must be completed in its entirety, providing clear and concise responses.

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

A. Adult Education and Literacy Needs and Priorities

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

B. Program Design

1. Curriculum and Instruction

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

2. Program Intensity and Duration

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

3. Alignment with State Performance Objectives

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

4. Technology

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

5. Tuition/Fees

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

6. Recruitment and Retention

ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008

Recipient:_____ Recipient Code:_____

C. Staff Development

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

D. Coordination of Efforts

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

E. Performance and Evaluation

1. Adult Learning Plans

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

2. Assessment

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

3. MAERS

**ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
PROJECT NARRATIVE
FY 2007-2008**

Recipient:_____ Recipient Code:_____

4. Follow-up

ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
SECTION 107 NARRATIVE
FY 2007-2008

Recipient:_____ Recipient Code:_____

Describe the method used to determine the FTE calculations as reported in the SRSD.

Describe the method and tracking system used to determine participants meeting the 10% performance objectives for each program of enrollment/category (ABE, ESL, GED, HSC, and "OR" category):

Estimated # of Eligible Section 107 Participants to be served:

MICHIGAN DEPARTMENT OF EDUCATION
ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
COMBINED BUDGET SUMMARY

COMBINED BUDGET SUMMARY
Legal Name of Applicant

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
130	Adult Continuing Education							
210	Support Services – Pupil							
220	Support Services – Instructional Staff							
230	Support Services - General Administration							
240	Support Services - School Administration							
250	Support Services – Business							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
280	Support Services – Central							
290	Support Services – Other							
330	Community Activities							
350	Custody and Care of Children							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
450	Site Acquisition Services							
490	Prior Period Adjustments-material to audited financial statements							
	TOTAL							
	TOTAL							

MICHIGAN DEPARTMENT OF EDUCATION
ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
SECTION 107
BUDGET SUMMARY

BUDGET SUMMARY – REGULAR							
Legal Name of Applicant							
District Code	Grant Number	Project Number	CFDA Number	Project Type	Starting Date	Ending Date	Fiscal Year

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
130	Adult Continuing Education							
210	Support Services – Pupil							
220	Support Services – Instructional Staff							
230	Support Services - General Administration							
240	Support Services - School Administration							
250	Support Services – Business							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
280	Support Services – Central							
290	Support Services – Other							
330	Community Activities							
350	Custody and Care of Children							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
450	Site Acquisition Services							
490	Prior Period Adjustments-material to audited financial statements							
	TOTAL							

DATE

BUSINESS OFFICE REPRESENTATIVE

PHONE

DATE

PROJECT CONTACT PERSON

PHONE

MICHIGAN DEPARTMENT OF EDUCATION
ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
ANTICIPATED TUITION AND FEES
BUDGET SUMMARY

BUDGET SUMMARY – REGULAR							
Legal Name of Applicant							
District Code	Grant Number	Project Number	CFDA Number	Project Type	Starting Date	Ending Date	Fiscal Year

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
130	Adult Continuing Education							
210	Support Services – Pupil							
220	Support Services – Instructional Staff							
230	Support Services - General Administration							
240	Support Services - School Administration							
250	Support Services – Business							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
280	Support Services – Central							
290	Support Services – Other							
330	Community Activities							
350	Custody and Care of Children							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
450	Site Acquisition Services							
490	Prior Period Adjustments-material to audited financial statements							
	TOTAL							

DATE	BUSINESS OFFICE REPRESENTATIVE	PHONE
DATE	PROJECT CONTACT PERSON	PHONE

MICHIGAN DEPARTMENT OF EDUCATION
ADULT EDUCATION: SECTION 107 PROGRAM OPERATION
ANTICIPATED OTHER LOCAL
BUDGET SUMMARY

BUDGET SUMMARY – REGULAR							
Legal Name of Applicant							
District Code	Grant Number	Project Number	CFDA Number	Project Type	Starting Date	Ending Date	Fiscal Year

FUNCTION CODE	FUNCTION TITLE	SALARIES 1000	BENEFITS 2000	PURCHASED SERVICES 3000, 4000	SUPPLIES & MATERIALS 5000	CAPITAL OUTLAY 6000	OTHER EXPENSES 7000, 8000	TOTAL
130	Adult Continuing Education							
210	Support Services – Pupil							
220	Support Services – Instructional Staff							
230	Support Services - General Administration							
240	Support Services - School Administration							
250	Support Services – Business							
260	Operation and Maintenance of Plant							
270	Pupil Transportation Services							
280	Support Services – Central							
290	Support Services – Other							
330	Community Activities							
350	Custody and Care of Children							
410	Payments to Other Public Schools							
440	Payment to Other Government Entities							
450	Site Acquisition Services							
490	Prior Period Adjustments-material to audited financial statements							
	TOTAL							

DATE

BUSINESS OFFICE REPRESENTATIVE

PHONE

DATE

PROJECT CONTACT PERSON

PHONE